

JOINT MONTHLY MEETING OF THE
NEW SHOREHAM SEWER COMMISSION and BOARD OF WATER COMMISSIONERS

May 22, 2007 Minutes

Present were members Ann Cunningham, Frank Leslie, Rally Migliaccio, Howie Rice, and District Clerk Janet Ziegler.

Absent were members Steve McQueeny, Cliff McGinnes, Don Thimble.

Present were Public Works Director Nancy Dodge, Finance Director Amy Lewis, Superintendents Ray Boucher and Dave Simmons and Counsel Elliot Taubman.

Also present was Chris Blane, Principal Sewer Operator.

Sewer Commission Vice-Chair R. Migliaccio called the meeting to order at 4:30 P.M.

**1. PUBLIC HEARING: Amend New Shoreham Water District's Rules and Regulations
By Eliminating the Following Section:**

7.1.b. Any building/premise connecting to the public water supply for a sprinkler system as of April 12, 2005 is required to connect to the public supply for all uses and must remove all piping and appurtenances to and from any well supplies within that structure.

The Public Notice was posted on May 10, 2007. Full copies of the Rules and Regulations were made available at the Island Free Library (Dodge Street), Water District Office (Spring Street) and Town Hall (Old Town Road) during normal business hours.

There was no response to the Vice-Chair call for input or comments.

MOTION: by H. Rice to amend the Water District's Rules & Regulations by striking Section 7. 1. b. The elimination of the section permits property owners, installing municipal water sprinkler systems, continued use of their wells as their source water. The motion was seconded, a quorum was present and the vote to amend was:

VOTE: AYE: 4 (Cunningham, Leslie, Migliaccio, Rice). NAY: Ø. ABSTAIN: Ø.

The motion carried.

2. PUBLIC HEARING.

A. Lewis stated the operating budgets were similar to last year's, but that some of the capital budget information was missing and proposed that the Commission/Board continue the Public Hearing.

After a brief review of dates and timing, the Commission/Board agreed to meet on Tuesday, May 29 at 4:30 PM to continue the FY 2008 Budget Public Hearings.

ADOPT FY 2008 BUDGETS FOR NEW SHOREHAM SEWER DISTRICT.

A. Lewis led the Commission through the proposed budget.

Revenue.

It was noted that there was no increase in user rates. The 'Water Contract' is made up mostly of wages and benefits and will be discussed under the Water budget. When the BIWC connects to its new force main, sewer's revenues from 'Backwash fees' will be eliminated or change when they receive a discharge Permit from DEM and

bypass the sewer treatment plant. 'Contribution from Reserves' is equal to the depreciation figures.

Operations.

Salary increases for the next fiscal year range from three to ten percent; the cost of health and dental have had separate increases. 'Professional Services' and 'Legal' costs are being separated this year. Noted was that the Commission/Board was the exception in town that pays a monthly retainer for a lawyer. The Commission saved money in its electricity line by switching over to generators a month early. Another line split this year is 'Equipment' (capital) and 'Supplies/Chemicals'. 'Debt Service' has the biggest increase; a loan closing is expected soon. The line items for 'Contract/Town' (Dodge & Lewis) and 'Data Processing/Billing' increased 5.25% and was split between the sewer and water budget. The Commission responded that the numbers looked more like a jump of 40% increase; A. Lewis will check the Town budget.

In order to complete the Capital budget, more input from Geremia's office is needed. If the Sewer Commission's application for Community Block Funds doesn't come through, she recommended looking into other available sources of grant funding rather than spend money from reserves - which was getting lean.

3. PUBLIC HEARING

ADOPT FY 2008 BUDGETS FOR NEW SHOREHAM WATER DISTRICT.

A. Lewis continued with presenting the proposed Water budget.

Revenue.

There was no increase in user rates. Interest is increasing because of good reserves. Allocation is down because of its high costs (based on debt service) which will inversely impact penalty revenue. The contribution from reserves balances the budget and increases reserves.

Operations.

'Contracted Services' reimburses the Sewer Commission for labor costs to run the water company for the Town. The new fire protection at the plant will increase the Security line. 'Meter' is a new line item having been split out of 'Supplies'. 'Depreciation' line increased only because only half of the cost was in the last budget. 'Debt Service' will increase due to a loan closing next month.

Capital.

The water plant's roof needs repairs; a new roof is budgeted at \$25K. A new water truck will probably come from grants with permission from USDA; there are monies left over from several projects.

4. Recommendation to Town Council for Appointments to Sewer Commission and Water Board.

Membership terms for the Sewer Commission and Water Board expires in May of each year.

MOTION: by A. Cunningham to recommend re-appointment of Rally Migliaccio to a five-year term until 2012.

The motion was seconded, a quorum was present and the vote for recommendation was:

VOTE: AYE: 3 (Cunningham, Leslie, Rice). NAY: Ø. ABSTAIN: 1 (Migliaccio).

The motion carried.

MOTION: by R. Migliaccio to recommend re-appointment of Ann Cunningham as alternate for a one-year term.

The motion was seconded, a quorum was present and the vote for recommendations was:

VOTE: AYE: 3 (Leslie, Migliaccio, Rice). NAY: Ø. ABSTAIN: 1 (Cunningham).

The motion carried.

MOTION: by R. Migliaccio to recommend re-appointment of Frank Leslie as alternate for a one-year term.

The motion was seconded, a quorum was present and the vote for recommendations was:

VOTE: AYE: 3 (Cunningham, Migliaccio, Rice). NAY: Ø. ABSTAIN: 1 (Leslie).

The motion carried.

5. New Business, Correspondence, Public Comment.

E. Taubman stated that the new budgets are incorrect; his retainers are \$600/month for sewer and \$200/month for water. R. Boucher said that he wants to be copied on all invoices and does not see the legal invoices. A. Lewis responded that it was not her policy to send every bill out to every department – they do not have the time, nor is it efficient to do so. E. Taubman injected that his invoices were confidential and cannot be circulated; besides the monthly amount never changes, only the details.

Adjourn.

MOTION: by H. Rice to adjourn the meeting. The motion was seconded, a quorum was present and the vote to adjourn was approved unanimously by all members present.

The meeting adjourned at 5:35 P.M.

Respectfully submitted,
Janet Ziegler
District Clerk
Approved: July 17, 2007